

Dear faculty members,

I hope this email finds you well.

We are excited to announce the formation of a Faculty Selection Committee at IIBS, Bengaluru and I am writing to invite you to join this important initiative. Given your expertise and experience in management, we believe that your participation would be invaluable in ensuring we recruit the most qualified and distinguished faculty members. Below are the committee members.

| S. No. | Name | Designation | Position |
|--------|---------------------|-------------|-------------|
| | Dr. T. Jaggaiah | Director | Chairperson |
| | Dr. M. Kethan | Principal | Member |
| | Dr. Samiya Mubeen | Faculty | Member |
| | Dr. A. Rambabu | Faculty | Member |
| | Dr. Venkateshwarulu | Faculty | Member |

The committee's responsibilities will include:

1. Reviewing applications and supporting documents
2. Conducting interviews and evaluations
3. Providing feedback and recommendations
4. Attending committee meetings and discussions

We anticipate that your involvement will require a commitment over the next trimester. Your insights will play a crucial role in maintaining the high standards of our academic programs.

We are planning an initial meeting on 4 July 2021 at 4:00 PM to discuss the selection process, timelines, and your availability. Please confirm your acceptance to be a part of this committee and your availability for the initial meeting by 1 July 2021.

Your contribution would be greatly appreciated and would significantly enhance our faculty selection process. Thank you for considering this invitation. We look forward to your positive response.

Warm regards,

Dr. T. Jaggaiah

Principal
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
IIBS, Bengaluru
#75 Muthugadahalli, Jala Hobli,
Bengaluru North - 562157
Karnataka

Dear faculty members,

I hope this email finds you well.

We are excited to announce the formation of a Faculty Selection Committee at IIBS, Bengaluru and I am writing to invite you to join this important initiative. Given your expertise and experience in management, we believe that your participation would be invaluable in ensuring we recruit the most qualified and distinguished faculty members. Below are the committee members.

| S. No. | Name | Designation | Position |
|--------|---------------------|-------------|-------------|
| | Dr. T. Jaggaiah | Principal | Chairperson |
| | Dr. M. Kethan | Faculty | Member |
| | Dr. Samiya Mubeen | Faculty | Member |
| | Dr. A. Rambabu | Faculty | Member |
| | Dr. Venkateshwarulu | Faculty | Member |

The committee's responsibilities will include:

1. Reviewing applications and supporting documents
2. Conducting interviews and evaluations
3. Providing feedback and recommendations
4. Attending committee meetings and discussions

We anticipate that your involvement will require a commitment over the next trimester. Your insights will play a crucial role in maintaining the high standards of our academic programs.

We are planning an initial meeting on 4 July 2021 at 4:00 PM to discuss the selection process, timelines, and your availability. Please confirm your acceptance to be a part of this committee and your availability for the initial meeting by 1 July 2021.

Your contribution would be greatly appreciated and would significantly enhance our faculty selection process. Thank you for considering this invitation. We look forward to your positive response.

Warm regards,

Dr. T. Jaggaiah

Principal

IIBS, Bengaluru

Karnataka


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Muthugadahalli, Jala Hobli,
Bangalore North - 562157

Minutes of Meetings

Date:4 July 2021

Time:4:00 PM

Location:Chairman Boardroom

Chairperson:Dr. T. Jaggaiah

Attendees:

| S. No. | Name | Designation | Position | Signature |
|--------|---------------------|-------------|-------------|----------------|
| | Dr. T. Jaggaiah | Principal | Chairperson | |
| | Dr. M. Kethan | Faculty | Member | |
| | Dr. Samiya Mubeen | Faculty | Member | |
| | Dr. A. Rambabu | Faculty | Member | <i>Rambabu</i> |
| | Dr. Venkateshwarulu | Faculty | Member | <i>Dr.</i> |

Agenda Items:

1. Reviewing Applications and Supporting Documents

o Discussion:

- The committee reviewed a total of 25 applications submitted for the faculty positions in different fields of Management.
- Applications were evaluated based on academic qualifications, research experience, teaching credentials, and professional references.
- The committee discussed the need for a standardized rubric to ensure fair and consistent evaluation.

o Action Items:

- Dr. M. Kethan will draft a rubric for application review to be discussed in the next meeting.
- Applications were shortlisted for further review.

2. Conducting Interviews and Evaluations

o Discussion:

- The committee outlined the interview process and schedule.
- It was decided that interviews will be conducted in two phases: initial screening via online interviews followed by in-person interviews for selected candidates.
- Evaluation criteria for interviews were established, focusing on teaching philosophy, research potential, and cultural fit with the institution.

o Action Items:

- Dr. Samiya Mubeen will coordinate with the shortlisted candidates to schedule the initial screening interviews.
- A list of standardized interview questions will be prepared by Dr. A. Rambabu by 10 July 2021.

3. Providing Feedback and Recommendations

o Discussion:

- The process for providing feedback on each candidate was discussed.
- The committee agreed to use a structured feedback form to capture observations and recommendations from each member.

- The importance of unbiased and constructive feedback was emphasized.
- **Action Items:**
 - Dr.Venkateshwarulu will design a feedback form and circulate it among the committee members.
 - Each member will submit their feedback within 48 hours of conducting an interview.
- 4. **Attending Committee Meetings and Discussions**
 - **Discussion:**
 - The committee agreed on a regular meeting schedule to ensure timely progress.
 - Additional ad-hoc meetings will be scheduled as needed, especially during the interview phase.



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Muthugadahalli, Jala Hobli,
Bengaluru North - 562157

Dear faculty members,

I hope this email finds you well.

We are excited to announce the formation of a Faculty Selection Committee at IIBS, Bengaluru and I am writing to invite you to join this important initiative. Given your expertise and experience in management, we believe that your participation would be invaluable in ensuring we recruit the most qualified and distinguished faculty members. Below are the committee members.

| S. No. | Name | Designation | Position |
|--------|---------------------|-------------|-------------|
| | Dr. T. Jaggaiah | Director | Chairperson |
| | Dr. M. Kethan | Principal | Member |
| | Dr. Samiya Mubeen | Faculty | Member |
| | Dr. A. Rambabu | Faculty | Member |
| | Dr. Venkateshwarulu | Faculty | Member |

The committee's responsibilities will include:

1. Reviewing applications and supporting documents
2. Conducting interviews and evaluations
3. Providing feedback and recommendations
4. Attending committee meetings and discussions

We anticipate that your involvement will require a commitment over the next trimester. Your insights will play a crucial role in maintaining the high standards of our academic programs.

We are planning an initial meeting on 4 July 2021 at 4:00 PM to discuss the selection process, timelines, and your availability. Please confirm your acceptance to be a part of this committee and your availability for the initial meeting by 1 July 2021.

Your contribution would be greatly appreciated and would significantly enhance our faculty selection process. Thank you for considering this invitation. We look forward to your positive response.

Warm regards,

Dr. T. Jaggaiah

Principal

IIBS, Bengaluru

Karnataka

Minutes of Meetings

Date: 4 July 2021

Time: 4:00 PM

Location: Chairman Boardroom

Chairperson: Dr. T. Jaggaiah

Attendees:

| S. No. | Name | Designation | Position | Signature |
|--------|---------------------|-------------|-------------|---|
| 1. | Dr. T. Jaggaiah | Director | Chairperson | |
| 2. | Dr. M. Kethan | Principal | Member |  |
| 3. | Dr. Samiya Mubeen | Faculty | Member |  |
| 4. | Dr. A. Rambabu | Faculty | Member |  |
| 5. | Dr. Venkateshwarulu | Faculty | Member |  |

Agenda Items:

1. Reviewing Applications and Supporting Documents

o Discussion:

- The committee reviewed a total of 25 applications submitted for the faculty positions in different fields of Management.
- Applications were evaluated based on academic qualifications, research experience, teaching credentials, and professional references.
- The committee discussed the need for a standardized rubric to ensure fair and consistent evaluation.

o Action Items:

- Dr. M. Kethan will draft a rubric for application review to be discussed in the next meeting.
- Applications were shortlisted for further review.

2. Conducting Interviews and Evaluations

o Discussion:

- The committee outlined the interview process and schedule.
- It was decided that interviews will be conducted in two phases: initial screening via online interviews followed by in-person interviews for selected candidates.
- Evaluation criteria for interviews were established, focusing on teaching philosophy, research potential, and cultural fit with the institution.

o Action Items:

- Dr. Samiya Mubeen will coordinate with the shortlisted candidates to schedule the initial screening interviews.
- A list of standardized interview questions will be prepared by Dr. A. Rambabu by 10 July 2021.

3. Providing Feedback and Recommendations

o Discussion:

- The process for providing feedback on each candidate was discussed.
- The committee agreed to use a structured feedback form to capture observations and recommendations from each member.

- The importance of unbiased and constructive feedback was emphasized.
- **Action Items:**
 - Dr. Venkateshwarulu will design a feedback form and circulate it among the committee members.
 - Each member will submit their feedback within 48 hours of conducting an interview.
- 4. **Attending Committee Meetings and Discussions**
 - **Discussion:**
 - The committee agreed on a regular meeting schedule to ensure timely progress.
 - Additional ad-hoc meetings will be scheduled as needed, especially during the interview phase.

International Institute of Business Study

Dear faculty members,

We are excited to announce the formation of a Faculty Selection Committee at IIBS, Bengaluru and I am writing to invite you to join this important initiative. Given your expertise and experience in management, we believe that your participation would be invaluable in ensuring we recruit the most qualified and distinguished faculty members. Below are the committee members.

| S. No. | Name | Designation | Position |
|--------|--------------------|-------------|-------------|
| | Dr. T. Jaggaiah | Director | Chairperson |
| | Dr. M. Kethan | Principal | Member |
| | Dr. Samiya Mubeen | Faculty | Member |
| | Dr. A. Rambabu | Faculty | Member |
| | Dr. Gurunath Naidu | Faculty | Member |

The committee's responsibilities will include:

1. Reviewing applications and supporting documents
2. Conducting interviews and evaluations
3. Providing feedback and recommendations
4. Attending committee meetings and discussions

We anticipate that your involvement will require a commitment over the next trimester. Your insights will play a crucial role in maintaining the high standards of our academic programs.

We are planning an initial meeting on 5 July 2023 at 10:00 AM to discuss the selection process, timelines, and your availability. Please confirm your acceptance to be a part of this committee and your availability for the initial meeting by 1 July 2023.

Your contribution would be greatly appreciated and would significantly enhance our faculty selection process. Thank you for considering this invitation. We look forward to your positive response.

Warm regards,

Dr. T. Jaggaiah

Principal

IIBS, Bengaluru

Karnataka

Minutes of Meetings

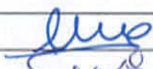

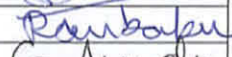
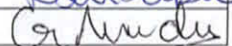
Date: 5 July 2022

Time: 10:00 AM

Location: Chairman Boardroom

Chairperson: Dr. T. Jaggaiah

Attendees:

| S. No. | Name | Designation | Position | Signature |
|--------|--------------------|-------------|-------------|---|
| 1. | Dr. T. Jaggaiah | Principal | Chairperson | |
| 2. | Dr. M. Kethan | Faculty | Member |  |
| 3. | Dr. Samiya Mubeen | Faculty | Member |  |
| 4. | Dr. A. Rambabu | Faculty | Member |  |
| 5. | Dr. Gurunath Naidu | Faculty | Member |  |

Minutes of the Meeting :

1. Reviewing Applications and Supporting Documents

o Discussion:

- The committee reviewed a total of 35 applications submitted for the faculty positions in different fields of Management.
- Applications were evaluated based on academic qualifications, research experience, teaching credentials, and professional references.
- The committee discussed the need for a standardized rubric to ensure fair and consistent evaluation.

o Action Items:

- Dr. M. Kethan will draft a rubric for application review to be discussed in the next meeting.
- Applications were shortlisted for further review.

2. Conducting Interviews and Evaluations

o Discussion:

- The committee outlined the interview process and schedule.
- It was decided that interviews will be conducted in two phases: initial screening via online interviews followed by in-person interviews for selected candidates.
- Evaluation criteria for interviews were established, focusing on teaching philosophy, research potential, and cultural fit with the institution.

o Action Items:

- Dr. Samiya Mubeen will coordinate with the shortlisted candidates to schedule the initial screening interviews.
- A list of standardized interview questions will be prepared by Dr. A. Rambabu by 10 July 2021.

3. Providing Feedback and Recommendations

o Discussion:

- The process for providing feedback on each candidate was discussed.
- The committee agreed to use a structured feedback form to capture observations and recommendations from each member.

- The importance of unbiased and constructive feedback was emphasized.
- **Action Items:**
 - Dr. Gurunath Naidu will design a feedback form and circulate it among the committee members.
 - Each member will submit their feedback within 48 hours of conducting an interview.
- 4. **Attending Committee Meetings and Discussions**
 - **Discussion:**
 - The committee agreed on a regular meeting schedule to ensure timely progress.
 - Additional ad-hoc meetings will be scheduled as needed, especially during the interview phase.